

## Full Council of Governors meeting

7<sup>th</sup> February 2013, 6.00pm – 8.00pm at the Clinical Education Centre,  
Russells Hall Hospital, Dudley

	Time	Items		
1	6.00pm	Presentation: Monitor publication - Your statutory Duties: a draft reference guide for NHS foundation trust governors		Paul Assinder
2	6.15pm	Welcome (Public & Press) 2.1 Introductions & apologies 2.2 Declaration of interests 2.3 Quoracy 2.4 Announcements		Chairman
3	6.20pm	Previous meeting 3.1 Minutes of the previous full Council of Governors meeting held on 29 <sup>th</sup> November 2012 3.2 Matters arising there from	Enclosure 1	Chairman
4	6.30pm	Standing reports 4.1 Performance report Q3 4.2 Board summary report (Dec 12, Jan 13) 4.3 Foundation Trust membership report Q3 4.4 Board Secretary Report - Trust Constitution - Council of Governor Elections 2013 - Significant transaction threshold	Enclosure 2 Enclosure 3 Enclosure 4 Enclosure 5	Paul Assinder David Badger Helen Board Paul Assinder
5	6.50pm	Quality Accounts - Quality Priorities update	Enclosure 6	Paula Clark
6	7.10pm	Update from Governor Development Group 6.1 Approval Terms of Reference for; Governance Committee Membership Engagement Committee Strategy Committee 6.2 Consider membership and Terms of Reference of Governors' Appointments Committee	Enclosure 7  Enclosure 8	Rob Johnson  Tessa Norris
7	7.25pm	Update from Governance Committee	Enclosure 9	Rob Johnson
8	7.30pm	Update from Strategy Committee		Committee Chair
9	7.35pm	Update from Membership Engagement Committee	Enclosure 10	Bill Hazelton
10	7.40pm	Any Other Business (to be notified to the Chair) - Initial Trust response to Mid Staffs Francis Report (if published by then) - Update on mortality rates		Chairman  Paula Clark  Paul Harrison
11		Close of meeting & 2013 forward dates -  Thursday 2 <sup>nd</sup> May, Thursday 5 <sup>th</sup> September, Thursday 7 <sup>th</sup> November		